



COMPUTER SCIENCE, ENGINEERING & MATHEMATICS SCHOLARSHIP (CSEMS) PROGRAM  
STUDENT CONTRACT

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

CSEMS Degree Field: \_\_\_\_\_ Division: \_\_\_\_\_

This document explains your responsibilities as a CSEMS scholar. This award offers a maximum of \$6,000 over two years, towards your tuition, books, and other supplies at Eastfield College as you pursue an eligible degree at Eastfield or transfer to a four-year college or university where you major in a CSEM related field of study. Any Title IV or state funding that you are eligible for will be awarded before any CSEMS funds are applied to the balance of your account. As a CSEMS scholar, you must:

1. Enroll at Eastfield College and take at least 12 credit hours each semester (full-time);
2. Identify and declare a major or establish a degree plan in a CSEM eligible field prior to application for the CSEM scholarship program
3. Comply with the academic progress requirements as established by the DCCC Financial Aid Office every semester. They are:
  - ✓ Complete and pass at least 75% of the courses in which you are enrolled;
  - ✓ Achieve and maintain a minimum of 2.00 Cumulative GPA

*Speak with your professor, academic advisor, and/or Financial Aid Officer before you withdraw from any courses.*

4. Reapply for Free Application for Federal Student Aid (FAFSA) every year. If the Department of Education selects you for verification, you will need to see your Financial Aid Officer to complete your financial aid file. The FAFSA application must be completed or you will not receive any CSEMS funding.

*Failure to complete the FAFSA application may result in suspension from CSEMS program and loss of funding.*

5. Notify Admissions & CSEMS project at [4CSEMS@dcccd.edu](mailto:4CSEMS@dcccd.edu) of any changes to your personal address, home phone number, e-mail address or your enrollment status.
6. CSEMS is a federally funded program. Therefore you will be required to participate in entry, exit and periodic interviews with the program. You will need to provide requested information on your current, degree and transfer status so we can report back to the National Science Foundation the impact of the program on students;
7. Adhere to the DCCCD Code of Student Conduct.
8. Secure your instructors' signatures on any progress reports each semester at intervals set by the CSEMS project and return those progress reports in a timely manner.

*You may become ineligible to receive CSEMS funds and forfeit your scholarship if you:*

1. Fail to maintain a 2.0 Cumulative GPA;
2. Drop more than 25% of your course load;
3. Fail to reapply for next academic year's FAFSA
4. Are suspended by the college for violating the DCCC Student Code of Conduct;
5. Have falsified any information on the CSEMS or FAFSA application;
6. Change degree or transfer programs to an ineligible field.

*If you become ineligible to receive CSEMS funding for any reason, your scholarship will be voided and you will no longer be able to participate in any CSEMS activities or receive any scholarship funding. If at any time during the semester you experience hardships or concerns that may put your scholarship in jeopardy, you MUST contact your professor, an academic advisor, or CSEMS immediately to identify appropriate intervention.*

Name:

CSEMS Student Contract Continued

The National Science Foundation CSEMS guidelines specify that the CSEM scholars participate in activities that will enhance understanding of the high tech industry and its relationship to CSEM fields of study. This includes career counseling, industry related workshops, visits to businesses that offer CSEM related employment opportunities, internships, cooperative education and other functions offered as a part of this grant scholarship program.

I agree to participate in such functions and activities as a part of my responsibility as a NSF scholar. \_\_\_\_ initials

The National Science Foundation CSEMS program also focuses on associate degree completion or transfer to a four-year institution in an eligible CSEMS field of study.

I understand that it is necessary for me to inform my CSEMS advisor/program staff of my intent to attend and eventual transfer to a four- year college or university and authorize them to contact that institution for transfer information that is required for reporting. \_\_\_\_ initials

I also understand that the CSEMS program may offer transfer information workshops, college field trips and other activities to assist me in my pursuit of and completion of a degree in a CSEM related field of study. Therefore, I agree to participate in such activities as they pertain to my educational endeavors. \_\_\_\_ initials

During the two years that you are in the program and receive scholarships, you may:

1. Enroll in winter semester courses, however those hours count in the Spring term and are not fundable with the CSEM scholarship until Spring semester.
2. Change your residence to out of county (but out-of-district tuition will be applied)
3. Receive other private scholarship dollars.

Finally, you may not:

- ✓ Transfer your NSF CSEMS award to another college/university although you may take courses in your degree program at other DCCC colleges if necessary for completion or transfer to a 4 yr institution, and approved by your CSEMS advisor. (Due to funding source restrictions, this scholarship may not pay for those classes which are not eligible Eastfield courses).
- ✓ Transfer your award to another individual.
- ✓ Refuse authorization for Eastfield CSEMS program to secure any and all transfer information necessary to the reporting requirements for this scholarship program.

I have read and understand the terms of the national science foundation's CSEMS student agreement. I agree to abide by the rules and regulations of the CSEMS program and Dallas County Community Colleges' student code of conduct. I understand my rights and accept my responsibilities to participate in the CSEMS program as outlined in this student agreement.

I authorize the CSEMS program, its staff and faculty to release any information concerning my records to the Dallas County Community Colleges, to any federal, state, institutional, private organization or agency necessary for the administration of my CSEMS award, service agreement, or for submitting required funding agency reports. I also authorize CSEMS advisors and staff to obtain any and all college and university transfer information necessary to substantiate and validate my national science foundation scholarship eligibility. I understand that this authorization will remain in effect until I revoke it in writing to the CSEMS staff.

Student Signature

Date:

CSEMS Representative:

Date:

Educational opportunities are offered by the Dallas County Community College District without regard to race, color, age, national origin, religion, sex, disability, or sexual orientation.