

SPAR Liaison's Initials: _____

Date: _____

CLUB BANNER REQUEST FORM

Club Name: _____	
Advisor's Signature: _____	Phone: _____
Club Officer's Signature: _____	Phone: _____
E-mail: _____	
Charge to SPAR Funds: _____ or Club Account #: _____	
Date banner needed: _____	
Please allow at least two weeks for processing.	

Please print the information as you would like it to appear on the banner. You may also submit a typed copy with suggestions for graphics, fonts, etc. Staple to the form. You are responsible for having the correct information and spelling. Be sure to check for who, what, when, where, how, and why. All banners are white with one color ink.

Size Banner (s) needed:		
___ 23" x 6' Free*	___ 23" x 6' \$15.00	___ 23" x 8' \$20.00
___ 36" x 6' \$20.00	___ 36" x 8' \$25.00	
Total charges: _____		
*Clubs are allowed one free banner per semester.		

Date banner completed and hung: _____ Initials: _____

