

**Eastfield College
DAAC 2366
Clinical Learning Objectives**

Objective-Screening: The process by which a client is determined appropriate and eligible for admission to a particular program

Learning Activities:

The student will:

1. Read and review with the on-site supervisor the policy and procedure manual to comprehend the goals and objectives of the organization as they relate to the population served and how these services are made available to the client population.
2. Learn the eligibility criteria for admission to the program, and learn to relate to clients through observation of designated staff and practice same under supervision.
3. Assist with screening calls and interviews with the supervisor observing until such time as the supervisor deems proficiency in this area.
4. Learn the diagnostic criteria to determine whether the potential client's alcohol and other drug usage constitute abuse as determined by the diagnostic tools used by the organization.
5. Determine if the potential client is appropriate for the program based upon the observation of the client's physical conditional, psychological functioning, outside support and motivation during the interview. Observations will be discussed with the supervisor.
6. Critique their performance during the screening interview and consult with the supervisor.

Objective – Intake: the administrative and initial assessment procedure for admission to a program.

Learning Activities

The student will:

1. Review the policy and procedures manual to determine the appropriate forms to be completed for admission to the organization's program. Observe and practice completion of forms under supervision.
2. Observe assigned staff conducting an intake interview noting significant areas for discussion with the interview; and follow-up consultation with supervisor to review observations, and verify procedure in preparation for student to conduct an intake interview.

3. Conduct an intake interview under supervision with follow-up consultation and critiquing with supervisor.

Objective – Orientation: providing to client information about the program, the facility's guidelines and responsibilities, and the client's responsibilities.

Learning Activities

The student will:

1. Review with supervisor the organizational guidelines, rules and regulations for admission and the criteria for a client's compliance that will allow them to remain in the treatment program.
2. Learn and be able to relate to a client the general nature and goals of the program under supervision.
3. Learn and be able to relate to client rules governing client conduct and infractions that will lead to disciplinary action or discharge under supervision.
4. Learn and relate to client the cost of service and possible means of paying them as applicable to the organization's policy and procedure under supervision.
5. Learn organizational rules that relate to client rights and relate to client under supervision.

Objective – Assessment: those procedures by which the client's strengths, weaknesses, problems and needs are identified and evaluated so that a treatment plan can be developed.

Learning Activities

The student will:

1. Review the organization's policy and procedure manual to determine the methods used to assess a client. Review with supervisor for preparation to conduct an assessment with clients under supervision.
2. Learn to use the assessment tools used by the organization through review of the training manual and instruction/training in the use of the various instruments.
3. Develop a social/case history of the client based upon client interviews, information from other professionals and client observation. Supervisor will evaluate for appropriateness and completion of all information.
4. Develop an eco-map of the client's presenting problem and the information obtained during the development of the social/case history. The eco-map will be used to provide a pictorial view of the client's systems. Methodology and documentation will be discussed with the supervisor.

Objective – Treatment Planning: the process by which the counselor and the client identify and rank client needs, agrees upon immediate and long-term goals, and decides on a treatment process and the resources to be utilized.

Learning Activities

The student will:

1. Review policy and procedures manual regarding the scope of treatment provided by the organization. Consult with supervisor to verify understanding of the procedures and service delivery.
2. Observe for a prescribed time as determined by the on-site supervisor a designated counselor working with clients in the treatment modality.
3. When deemed appropriate, will assist designated counselor in the development and implementation of a treatment plan.
4. Develop a written treatment plan of a client that has been followed through the above processes. Supervisor will evaluate and provide consultation on the appropriateness of such plan.
5. On-site supervisor will observe and evaluate the ability to communicate in a clear and concise manner in terms that the client can understand the identified problems and plan of action to resolve them with the client's assistance. Supervisor will critique and consult on methodology.

Objective – Counseling: specialized skills employed by the counselor to assist the client in exploration of problems, feelings and attitudes, development of decision-making skills, and the ability to seek alternatives to negative behaviors.

Learning Activities

The student will:

1. Consult with on-site supervisor to identify the various counseling techniques employed in the program.
2. Observe designated counselors during counseling sessions and discuss with them their techniques. Consult with supervisor to resolve any questions or philosophical differences.
3. Use information from various counseling therapies learned in SCWK 2311–Interviewing and Counseling Theories and SCWK 1307-Group Work Intervention to develop counseling techniques of your own.
4. Demonstrate the ability to utilize a counseling technique that is appropriate for the client in the particular situation.

5. Develop an understanding of the possibility of personal biases on issues such as cultural diversity and sexual orientation through observation and consultation with designated staff and supervisor.

Objective-Case Management: development of skills that provide for comprehensive coordination of services, agencies and resources to assist the client in resolution of their problem.

Learning Activities

The student will:

1. Using the skills learned in SCWK 1321-Orientation to Social Services demonstrate the ability to identify appropriate services to meet client needs, make referrals, provide information to the client about the referral source's program, and provide follow-up to ensure that the client receives services.
2. Demonstrate the ability to act as an advocate for clients when appropriate.
3. Develop the ability to communicate both orally and written the needs and impressions of client in an objective manner during a case staffing. Supervisor will provide feedback on performance.

Objective - Crisis Intervention: the ability to respond to client needs during acute emotional and/or physical distress.

Learning Activities

The student will:

1. Read and review with supervisor organizational policy and procedures manual as it relates to crisis intervention policy and techniques.
2. Learn to properly identify a crisis by reviewing the literature introduced in SCWK1311- Interviewing and Counseling Theories and any other material chosen by the supervisor.
3. Observe designated counselors as they work with clients in crisis, critique and consult with supervisor on methodology.
4. When deemed appropriate by supervisor, assist designated counselors in working with clients in crisis. Supervisor will evaluate and provide feedback on performance.

Objective-Client Education: provision of information to individuals and groups concerning alcohol and other drugs and the available resources.

Learning Activities

The student will:

1. Learn the scope of services provided by the supervising organization.

2. Review with supervisor the methods and materials available within the organization that provide information about alcohol, drugs, and quality of life skills.
3. Observe and assist designated counselors as they provide this information in either individual or group settings.

Objective-Referral: the ability to identify the needs of the client that cannot be met by the counselor or organization and assist the client in utilizing the available community resources.

Learning Activities

The student will:

1. Develop the ability to determine when it is proper to make a referral to another counselor and/or service. Consult with supervisor to determine agency procedure.
2. Using skill gained in SCWK 1321-Orientation to Social Services, know how to obtain and utilize various directories of services available to access community resources identified as client needs.
3. Know how to access community information and referral sources to obtain resource information.
4. Understand the appropriate time and the process necessary to ensure that the client is receiving comprehensive services through the case management process.

Objective-Report and Record Keeping: the ability to chart the results of assessments, treatment plans, progress notes, written reports, discharge summaries and other client-related data.

Learning Activities

The student will:

1. Use skills learned in SCWK 2301-Case Management and Assessment to write social histories, progress notes, and treatment plans modified to the specifications of the organization and the on-site supervisor's instructions.
2. Learn to chart a client's record according to the organization's policy and procedure manual and the supervisor's evaluation of the report.
3. Develop the skills necessary to write an accountable assessment of client's status at discharge, with clear and concise terms, understandable to other staff and the appropriate monitors of the organization's service delivery. Supervisor will evaluate and provide feedback.
4. Know and understand the ramifications involved in documentation of client records as it relates to legal matters and client confidentiality.

Objective-Consultation: the ability to relate with one's peers and other professionals to assure comprehensive and quality care for the client.

Learning Activities

The student will:

1. Understand the need for consultation with supervisor on pertinent information about observed client behavior, knowledge of organization policy and procedure, and clarification of client/counselor roles.
2. Understand the need to communicate and consult with other professionals to validate and assure that the client is receiving appropriate services to meet their needs.
3. Understand and know the ramifications client confidentiality as it relates to consultation. Review Counselor Code of Ethics and discuss with supervisor.